



Grant Application Form: Preview of Questions

* Indicates required question

Email*

Organization name*

Address (street, city, state, zip code, country)*

Website URL

Social Media Sites with URLs

Person Submitting the Application

Name*

Title*

Email*

Phone*

Organization

Mission (Succinctly describe the purpose of organization)*

Services Provided by Organization*

Areas Served by Organization*

Year Organization Established*

Year Received Tax-Exempt Status*

Number of employees (and/or volunteers)*

Number of parishioners, students, or clients served (if applicable)

Project Description

Describe the project for which funds are being requested. Include:

- **Purpose of the project**
- **Goals**
- **How the sharing of faith will be incorporated**
- **How the funds requested will be used**

Project Plan

Describe the implementation process for the project. Include time schedule with estimated completion date. *

Describe the evaluation process for the project. Specifically, how do you plan on monitoring progress and managing the time schedule? *

Funding Information

Grant Amount Being Requested in \$ *

Type of Grant Being Requested*

Grant – gift or Grant - loan

If a Grant-Loan is being requested, specify unsecured assets that the organization is willing to pledge as security/collateral. **List each asset and estimated value.**

Estimated Cost of Project for Which the Grant Funds are Needed in \$*

Date Grant Funds Needed*

Other Sources of Funds for Project being Sought or Committed. **Name funding sources, amount \$, and status.***

Organization's Accounting Firm

Name

Email

Phone

Permission to contact

Yes or No

Grant Report Form

The Foundation requires that all grant recipients provide regular progress reports on the project for which they received a Foundation grant. The timing and frequency of these reports – as well as their content – will vary dependent on the nature, size, estimated completion time, and scope of the project. The Foundation will tailor reporting requirements to the grant recipient when a grant is awarded to the organization.

Person Responsible for Overseeing Project: *

Title*

Email*

Phone*

Describe Measurable Project Goals including Benchmark Evaluation Points: *

Additional Documents

Required: After submitting your application, email the following documents to **info@koskovichfoundation.org**:

1. Tax Exempt Status
2. Copy of your most recent 990 or financial statement
3. Recent brochure or newsletter
4. 2-3 photos of your ministry in action